

## **Mentoring for Labor Relations Practitioners: Practicing Before the Authority (PBA)**

**COURSE NUMBER     FAA01200004**

For information about this course, contact:  
Michael Herlihy, AHL-200  
(202) 267-3421

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### **DESCRIPTION AND LEARNING STRATEGY**

*Mentoring for Labor Relations Practitioners: Practicing Before the Authority* is designed to enable experienced Labor/Employee Relation Specialists to coach and mentor less experienced peers. This course also provides advice and practice in preparing position statements for presentation before the Federal Labor Relations Authority.

Course topics led by FAA subject matter experts include the ULP process, statutory references for ULP's, settlement, conducting an investigation in response to a ULP, and writing effective position statements.

This highly interactive program features lectures, facilitated discussions, small group activities, and skill demonstration in coaching and case position statement presentations.

### **OBJECTIVES**

- Demonstrate effective coaching and mentoring behaviors.
- Increase understanding of Title 5 of the Civil Service Reform Act Chapter 71.
- Differentiate between a charge and a complaint.
- Demonstrate how to formulate an effective position statement.

### **KEY COMPETENCIES**

- Building Alliances
- Building Teamwork and Cooperation
- Communication
- Problem Solving

### **CLASS SIZE**

16 participants

**LENGTH**     4½ days  
(Monday 8:00 a.m. –  
Friday 12:00 noon)  
36 hours

### **LOCATION**

FAA Center for  
Management and  
Executive Leadership  
Palm Coast, Florida

### **UPCOMING DELIVERIES**

Future offerings will be  
announced through AHL.

### **WHO SHOULD ATTEND**

Experienced Labor/  
Employee Relation  
Specialists

### **ENROLLMENT**

A Point of Contact will  
be identified at time of  
offering.

### **PREREQUISITE**

None

### **PRECOURSE**

None

### **RELATED COURSES**

Arbitration Advocacy  
(FAA01297)

Conduct and Discipline:  
*Building a Winning  
Case*  
(FAA14000003)

Labor Relations for  
Practitioners:  
*Collective Bargaining*  
(FAA14000004)